



PUBLIC NOTICE IS HEREBY GIVEN THAT THE

UTAH COUNTY CAPITAL IMPROVEMENT PLAN COMMITTEE

WILL HOLD A PUBLIC WORK SESSION
IN THE COMMISSION CHAMBERS - ROOM 1400
OF THE UTAH COUNTY ADMINISTRATION BUILDING
100 EAST CENTER STREET, PROVO, UTAH
March 9, 2021 – 10:00 A.M.

*In accordance with the High Transmission Area restrictions instituted by the Utah State Department of Health in Utah County and CDC guidelines, the following restrictions apply to this meeting: 1) Members of the public are strongly encouraged to participate electronically; 2) To accommodate physical distancing requirements, physical attendance will be limited to 20 people (including staff) at the anchor location; 3) Once the room has reached capacity the doors will be locked, and additional attendees will be invited to participate online; 4) All individuals in attendance must comply with State Public Health Order 2020-1927 requiring the wearing of face masks in indoor spaces, with certain exceptions, and maintaining at least six feet physical distance from any individual from a separate household.

The public may participate electronically by joining via zoom at the following link <https://zoom.us/j/93450229727> or calling (346) 248-7799 or (669)900-6833, Meeting ID: 934 5022 9727 . Comments will be limited to three (3) minutes per individual unless otherwise approved by the Board. Please state your name at the beginning of the comment. Please no foul or abusive language. *If a member of the public is unable to provide comment electronically then they may contact the commission clerk to submit written comments for the record by emailing commissionclerk@utahcounty.gov or by calling 801-851-8111*

WORK SESSION AGENDA

1. WORK SESSION TO DISCUSS CAPITAL PROJECTS PLAN FOR 2021

General

- Discuss 2022 CIP data collection
- Discuss 2022 information requirements for existing and new projects
- Possible Modifications to CIP guidelines to include only “Public Works” type projects

2. CIP Presentation and Format

- CIP to be transitioned from Excel to Questica in 2021
- Develop template to help departs accumulate information, including:
 - Project Descriptions
 - Projected amounts by year
 - Funding information
 - Project maps
 - photos
- Publish Capital Improvements Project Book for 2022 on county website
 - Discuss examples of CIP

3. Discuss items needed to be included in timeline, including:

- Meetings for departments to provide potential projects
- Discuss project template
- Send forms to departments to complete
- Departments input program information into Questica
- Capital projects committee meeting to review proposed projects
- Discuss ranking with department heads during department head meeting
- Rankings due back from departments
- Capital projects committee meeting to review rankings
- Meet individually with Commissioners to review capital projects
- Review capital projects plan during department head meeting
- Post plan to website for public comment for approximately 2 weeks
- Work session item on Commission agenda (work session)
- Resolution to adopt plan on Commission agenda (Board meeting)

PUBLIC COMMENTS

In compliance with the Americans With Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Alice Black at (801) 851-8111 at least three days prior to the meeting.